

## Law Information Clause (1) (KH) (One) And Expression Freedom

### Description Of Work & Duties Of Traffic Section.

Establishment Of PMPML – Date 19 July 2007

DATE

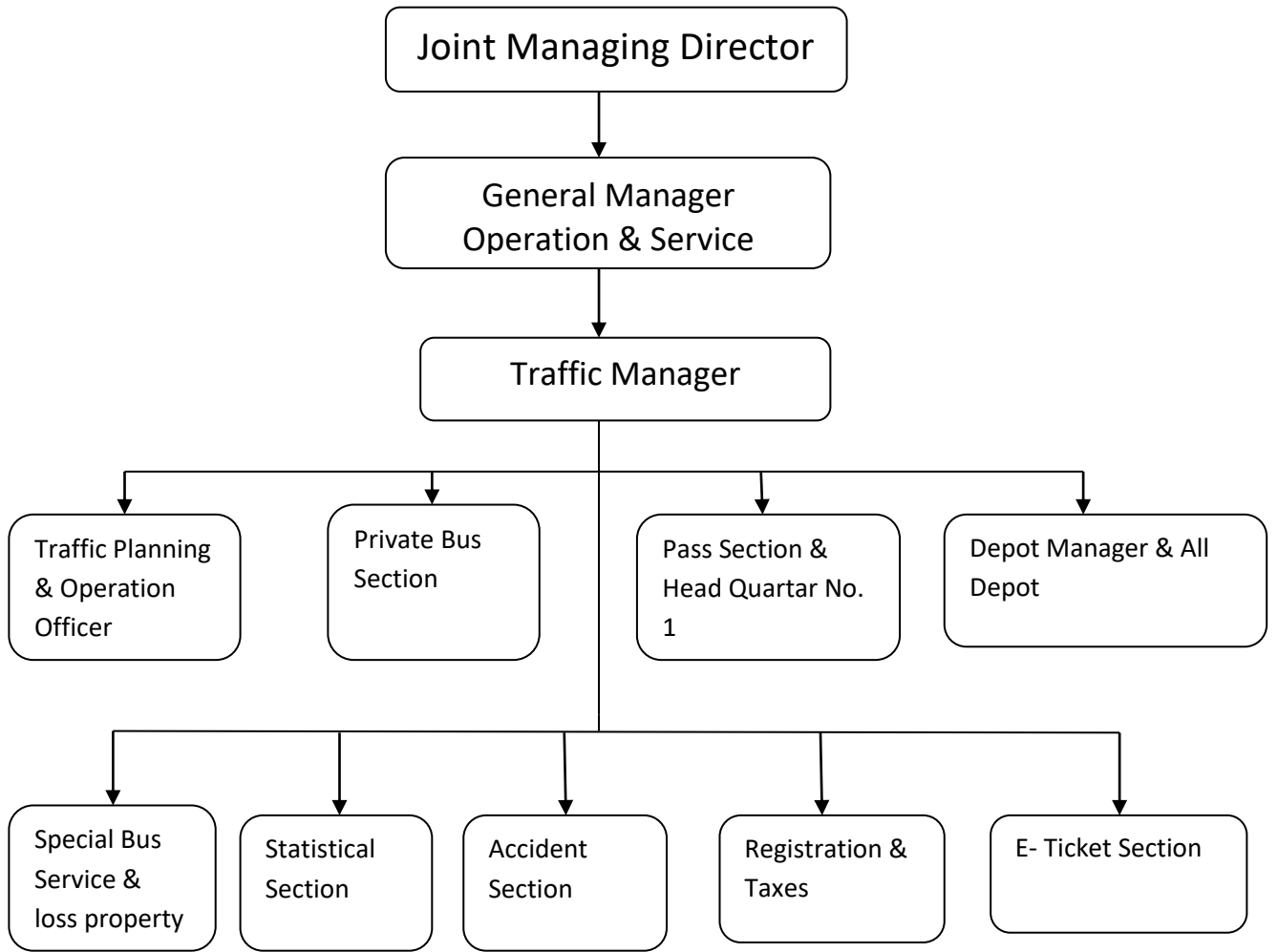
Sr. No.	Description	Information
1	Name Of Authorization	Pune Mahanagar Parivahan Mahamndal Ltd.
2	Full Address	PMPML Building Shankar Sheth Road Swargate Pune 411037
3	Head Of The Office	Shree. Dattatray Bhausahab Mane Traffic Manager & Public Information Officer
4	Working Under Which Office	Government of maharashtra Mumbai Pune Munciple Corporation – Pimpri Chinchwad Munciple Corporation
5	Submission of feedback to office	Chairman & Managing Director & Joint Managing Director (Administration) General Manager (Operation & Service)
6	Work Office	Complete area of Pune Municipal Corporation Pimpri Chinchwad Municipal Corporation & radius area of 20 Kms. beyond both corporations by permission of maharashtra government.
7	Adopted Mission	Providing service to passengers.
8	Aims & Policy	Excelent service & reasonable fare.
9	Achievable	Medium Quantity
10	Actual work	Description of service to citizens & Providing to good service to passengers.
11	Provided service to citizens	Bus Transport
12	Immoveble properties	Depos (1) Swargate (2) Natawadi (3) Kothrud (4) Katraj (5) Hadapsar (6) Marketyard (7) Pune station (8) Bhakti shakti (Nigadi) (9) Sant Tukaram Nagar (Pimpri) (10) Bhekrai Nagr (11) Bhosari (12) Shewalwadi (13) Balewadi And head quartar No. 1
13	Tree Structure	Attached
14	Office Timings Contact Number E-Mail ID	9:45 am To 5:45 pm Lunch Break 2 pm to 2.30 pm 020-24503298 / 020-24503299 tmope@pmpml.org
15	Weekly Off & special service period	All government holidays & weekly off Sunday.

**Pune Mahanagar Parivahan Mahamandal Ltd.**

**Traffic Manager Office (Tree Structure)**

Chairman & Managing Director

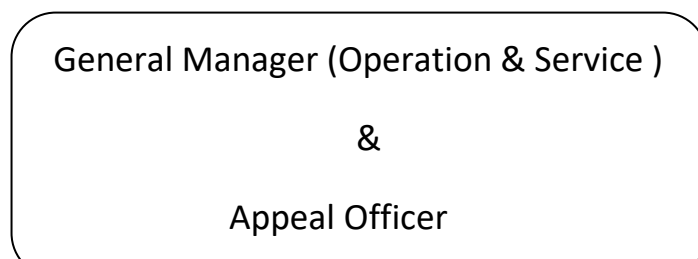


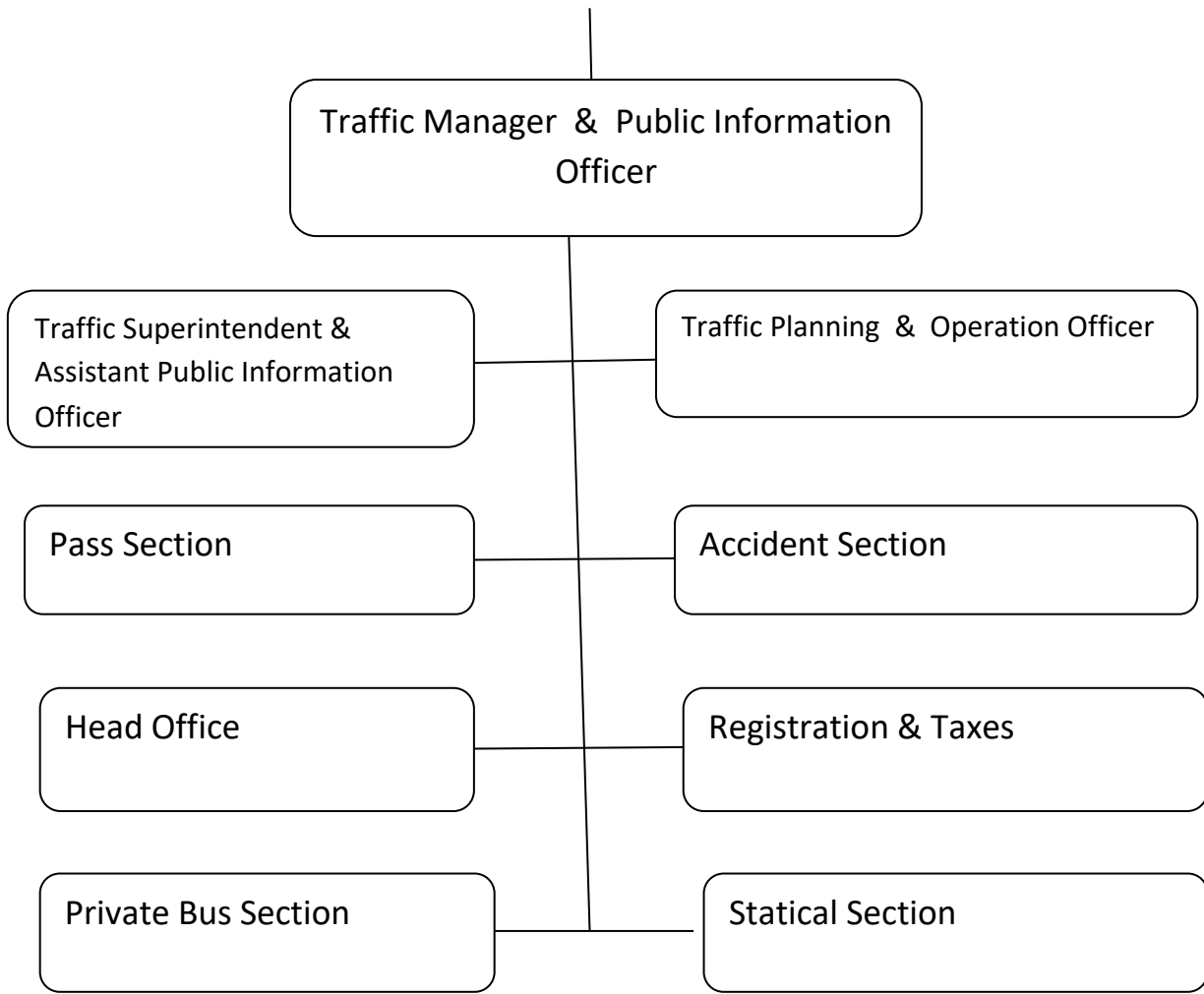


Traffic Manager  
Pune Mahanagar Parivahan Mahamandal Ltd.

**Pune Mahanagar Parivahan Mahamandal Ltd.**

**Traffic Section**





Traffic Manager  
**Pune Mahanagar Parivahan Mahamandal Ltd.**

# Pune Mahanagar Parivahan Mahamandal Ltd.

Mobile nummber and E-mail ID of depo managers.

Sr. No.	Name Of Officer	Designation	Section & Depo Name	Contact Number	E-Mail ID
1	Shree. Vilas Bandal	General Manager operation , service & Appeal Officer			gmope@pmpml.org
2	Shree.Dattatray Mane	Traffic Manager & Public Information Officer		020-24503401	tmope@pmpml.org
3	Shree. V.D.Pardeshi	Traffic Superintendent	Traffic Manager Office	020-24503314	tmplanning@pmpml.org
4	Shree.Kailas Gawde	Traffic Superintendent & Assistant Public Information Officer	Swargate	020-4432363	dmswargate@pmpml.org
5	Shree. Rajesh Rupnavar	Traffic Superintendent & Assistant Public Information Officer	Natawadi	020-25530644	dmnatawadi@pmpml.org
6	Shree. Dattatray Zende	Traffic Superintendent & Assistant Public Information Officer	Kothrud	020-25280196	dmkothrud@pmpml.org
7	Shree. Kumar Thorave	Traffic Superintendent & Assistant Public Information Officer	Katraj	020-24379433	dmkatraj@pmpml.org
8	Shree. Satish Gavhane	Traffic Superintendent & Assistant Public Information Officer	Hadapsar	020-26993243	dmhadapsar@pmpml.org
9	Shree.Vikram Shitole	Office Superintendent & Assistant Public Information Officer	Marketyard	020-24267841	dmmarketyard@pmpml.org
10	Shree.Shantaram Waghire	Office Superintendent & Assistant Public Information Officer	Pune Station	020-26051388	dmpunestation@pmpml.org
11	Shree.Chandrakant Warpe	In-Charge Traffic Superintendent & Assistant Public Information Officer	Nigdi	020-27653624	dmnigdi@pmpml.org
12	Shree. Narayan Karde	In-Charge Traffic Superintendent & Assistant Public Information Officer	Bhosari	020-27230408	dmbhosari@pmpml.org
13	Shree. Nitin Ghogare	In-Charge Traffic Superintendent & Assistant Public Information Officer	Pimpri	020-27122728	dmpimpri@pmpml.org
14	Shree. Somnath Waghole	Traffic Superintendent & Assistant Public Information Officer	Bhekarainagar	9130097482	dmbhekarainagar@pmpml.org
15	Shree. Rajesh Kudale	In-Charge Traffic Superintendent & Assistant Public Information Officer	Shewalwadi	9075006399	dmshevalwadi@pmpml.org
16	Shree. Chandrashekhar Kadam	In-Charge Traffic Superintendent & Assistant Public Information Officer	Balewadi	7350984300	dmbalewadi@pmpml.org
17	Shree. Yashvant Hinge	Head of private bus section		020-24503292	
18	Shree. Sanjay Kusalkar	Head of accident section		020-24503206	
19	Shree. Sonawane	Office Superintendent of pass section		020-24503236	

Traffic Manager  
Pune Mahanagar Parivahan Mahamandal Ltd.

Clause 4 (1) kh Sample Two KH

Sr. No	Authority	Administrative Rights	Related rules,regulation,order ,gazette	Remark
1	Traffic Manager	Supervising functioning of all subsection of traffic section , depots officer & workers, to Sanction leave for officer & workers. Planning of bus route to make changes of bus route. To start new bus route. Close down route of low cash. To prepare proposal for bus fare structure. To check on daily incoming cash. Letter corresponding to public representative local leader institute, organization and passengers. To supervise traffic related work & to look into court cases.	As per Standing Official Order	
2	Private Bus Section	To Supervise functioning of officers, workers of private bus section. Sanctioning leave for officers & workers. To check private bus contractor aggregation of bill, Sanctioning of bill by audit section. Letter corresponding of private contract. Functioning court cases.	As per Standing Official Order	

Clause 4 (1) kh Sample Two KH

Sr. No	Authority	Administrative Duty	Related rules,regulation,order,gazette	Remark
1	Traffic Manager	Supervising functioning of all sub section of traffic section , depots officer & workers, to Sanction leave for officer & workers. Planning of bus route to make changes of bus route. To start new bus route. Close down route of low cash. To prepare proposal for bus fare and structure . To check on daily incoming cash. Letter Corresponding to public representative local leader institute, organization and passengers. To supervise traffic related work & to look into court cases.	As per Standing Official Order	
2	Private Bus Section	To Supervise functioning of officers, workers of private bus section. Sanctioning leave for officers & workers. To check private bus contractor aggregation of bill, Sanctioning of bill by audit section. Letter corresponding of private contract. Functioning court cases.	As per Standing Official Order	

Traffic Manager  
Pune Mahanagar Parivahan Mahamandal Ltd.

Sr. No	Authority	Administrative Rights	Related rules,regulation,order ,gazette	Remark
3	Statical Section	To prepare and provide feedback of statistical information monthly, quarterly, three quarterly, yearly and provide to senior and other concern officers. To prepare environment feedback heet for Pune Municipal Corporation and Pimpri Chinchwad Municipal Corporation.	As per Standing Official Order	
4	Traffic Planing & Operation Officer	To keep control on functioning of planning & operation. To finalise approaching determination numbers for planning. Keep changing of determination number time table timely. Clearing of passenger complain. As requirement by government public representative local leader, institute and organization change as validation. Make necessary changes to roadway as by cash. To make changes in route on passengers demand. Before starting a new route survey of new route and submit feedback of survey to senior.	As per Standing Official Order	

Sr. No	Authority	Administrative Duty	Related rules,regulation,order,gazette	Remark
3	Statical Section	To prepare and provide feedback of statistical information monthly, quarterly, three quarterly, yearly and provide to senior and other concern officers. To prepare environment feedback heet for Pune Municipal Corporation and Pimpri Chinchwad Municipal Corporation	As per Standing Official Order	
4	Traffic Planing & Operation Officer	To keep control on functioning of planning & operation. To finalise approaching determination numbers for planning. Keep changing of determination number time table timely. Clearing of passenger complain. As requirement by government public representative local leader, institute and organization change as validation. Make necessary changes to roadway as by cash. To make changes in route on passengers demand. Before starting a new route survey of new route and submit feedback of survey to senior.	As per Standing Official Order	

Traffic Manager  
Pune Mahanagar Parivahan Mahamandal Ltd.

Sr. No	Authority	Administrative Rights	Related rules,regulation,order ,gazette	Remark
5	Traffic Superintendent	To keep control on functioning & worker. Sanctioning of leave. Traffic management to be done very carefully capably. To do correct planning reservation and operating. Clearing of complains. To take decision as per standing order on misbehaviour of workers. Giving of charge sheet punishment enquiry suspension and dimes if necessary.	As per Standing Official Order	
6	Head of pass section	To keep control n pass center and pass center workers. Sanctioning of leave demanding of bills from Pune Municipal Corporation and Pimpri Chichwad Municipal Corporation for free passes. Letter correspondence of pass center and other work.	As per Standing Official Order	

Sr. No	Authority	Administrative Duty	Related rules,regulation,order,gazette	Remark
5	Traffic Manager	To keep control on functioning & worker. Sanctioning of leave. Traffic management to be done very carefully capably. To do correct planing reservation and operating. Clearing of complains. To take decision as per standing order on misbehaviour of workers. Giving of charge sheet punishment enquiry suspension and dimes if necessary.	As per Standing Official Order	
6	Private Bus Section	To keep control n pass center and pass center workers. Sanctioning of leave demanding of bills from Pune Municipal Corporation and Pimpri Chichwad Municipal Corporation for free passes. Letter correspondence of pass center and other work.	As per Standing Official Order	

Traffic Manager  
Pune Mahanagar Parivahan Mahamandal Ltd.

Sr. No	Authority	Administrative Rights	Related rules,regulation,order ,gazette	Remark
7	Head of accident section	To take statement of driver, conductor if accident occurs. Registering of complain at police station if driver , conductor beaten up by public. To decide and recovery amount of damage to bus by the opponent vehicle holder.	As per Standing Official Order	
8	Registration And Tax	To do registration of new buses purchase by PMPML. To do passing work of old buses. Clearing cases of RTO paying of vehicle tax , environmental tax, renewal of permit & other work.	As per Standing Official Order	

Sr. No	Authority	Administrative Duty	Related rules,regulation,order,gazette	Remark
7	Head of accident section	To take statement of driver, conductor if accident occurs. Registering of complain at police station if driver , conductor beaten up by public. To decide and recovery amount of damage to bus by the opponent vehicle holder.	As per Standing Official Order	
8	Registration And Tax	To do registration of new buses purchase by PMPML. To do passing work of old buses. Clearing cases of RTO paying of vehicle tax , environmental tax, renewal of permit & other work.	As per Standing Official Order	

Traffic Manager  
Pune Mahanagar Parivahan Mahamandal Ltd.



## Class and duties of officer , worker at traffic office

Clause 4 (1) (kh) Sample Two K

Sr. No	Authority	Financially rights	Related law,rules,order,gazette	Remark
1	Traffic Manager	No		
2	Traffic Planning & operation Officer	No		
3	Traffic Superintendent	Advance Amount Rs.5000/-		
4	Head of Pass Section	No		
5	Accident Section	Emergency help to accident victim amount Rs.10,000/-	Official Order No. 5979 Date 15/01/1998	
6	Statistical Section	No		
7	Private Bus Section	No		
8	Registration & Tax Section	No		

Clause 4 (1) (kh) Sample Two K

Sr. No	Officer Designation	Financially Duty	Related Law,rules, order,gazette	Remark
1	Traffic Manager	No		
2	Traffic Planning & operation Officer	No		
3	Traffic Superintendent	Purchasing of Stationary, Xerox, Postage, other articles sending bills for recognition.		
4	Head of Pass Section	No		
5	Accident Section	Emergency help to accident victim amount Rs.10,000/-	Official Order No. 5979 Date 15/01/1998	
6	Statistical Section	No		
7	Private Bus Section	No		
8	Registration & Tax Section	No		

Traffic Manager  
Pune Mahanagar Parivahan Mahamandal Ltd.

Clause 41 (kh) Two Sample G

Sr. No	Authority	Penalty rights	Related rules,regulation,order,gazette	Remark
1	Traffic Manager	No		
2	Traffic Planning & operation Officer	No		
3	Traffic Superintendent	No		
4	Head of Pass Section	No		
5	Accident Section	No		
6	Statistical Section	No		
7	Private Bus Section			
8	Registration & Tax Section	No		

Clause 41 (kh) Two Sample G

Sr. No	Authority	Penalty Duty	Related rules,regulation,order,gazette	Remark
1	Traffic Manager	No		
2	Traffic Planning & operation Officer	No		
3	Traffic Superintendent	No		
4	Head of Pass Section	No		
5	Accident Section	No		
6	Statistical Section	No		
7	Private Bus Section			
8	Registration & Tax Section	No		

Clause 41 (kh) Two Sample GH

Sr. No	Authority	Semantic rights	Related rules,regulation,order,gazette	Remark
1	Traffic Manager	No		
2	Traffic Planning & operation Officer	No		
3	Traffic Superintendent	No		
4	Head of Pass Section	No		
5	Accident Section	No		
6	Statistical Section	No		
7	Private Bus Section			
8	Registration & Tax Section	No		

Clause 41 (kh) Two Sample GH

Sr. No	Authority	Semantic Duty	Related rules,regulation,order,gazette	Remark
1	Traffic Manager	No		
2	Traffic Planning & operation Officer	No		
3	Traffic Superintendent	No		
4	Head of Pass Section	No		
5	Accident Section	No		
6	Statistical Section	No		
7	Private Bus Section			
8	Registration & Tax Section	No		

Clause 41 (kh) Two Sample GH

Sr. No	Authority	Judicial rights	Related Law, rules, order,gazette	Remark
1	Traffic Manager	No		
2	Traffic Planning & operation Officer	No		
3	Traffic Superintendent	No		
4	Head of Pass Section	No		
5	Accident Section	No		
6	Statistical Section	No		
7	Private Bus Section			
8	Registration & Tax Section	No		

Clause 41 (kh) Two Sample GH

Sr. No	Authority	Judicial Duty	Related Law,rules,order,gazette	Remark
1	Traffic Manager	No		
2	Traffic Planning & operation Officer	No		
3	Traffic Superintendent	No		
4	Head of Pass Section	No		
5	Accident Section	No		
6	Statistical Section	No		
7	Private Bus Section			
8	Registration & Tax Section	No		

Traffic Manager  
Pune Mahanagar Parivahan Mahamandal Ltd.